



Dear Parents/Guardians,

Marist College issues an annual account for Fees and Levies at the beginning of February, which will cover the entire 4 terms of the school year.

There are two options available for payment of fees:

- Option 1** To pay the account in full, in this instance accounts are payable by the end of Term 1. (A discount is available where the Annual Fees and Levies is paid in full and received at the College within 30 days after the Annual Account is issued early Term 1 - **discount available 2.5%**)
- Option 2** College fees and levies can be paid in either quarterly, monthly, fortnightly or weekly instalments, **commencing from the first week in February and finalising by the end of November (or by the end of Term 3, for families of Year 12 students).**

To apply or amend a payment in place, please complete a **Fee Instalment Nomination Form**. This form is required to be completed and returned within 5 days of receipt of your Annual College Fees statement. **Once the Fee Instalment Nomination Form is received by the College, you will then be issued a statement including your selected payment instalment schedule.**

Family Discount

A Family Discount is available for families with more than one child at a Rockhampton Diocese School. A **Family Discount Form** will be emailed to all families at the end of each year and at the beginning of the next school year. **This form must be returned by the first week of the College year to ensure you receive your family discount.**

Further information and forms are available through our College Office, or via our Marist College website: <https://www.maristcollegeemerald.com.au/fee-information.html> including:

- Schedule of Fees and Levies
- Fee and Levies Information
- Concession Card Form
- Family Discount Form
- Fee Instalment Nomination Form

If you have any questions or need more information, please do not hesitate to contact our office.

Kind regards,

Mrs Connie Iddles
Business/ Finance Manager

Mr Mark Green
Principal